

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**October 2, 2013**

Temporary Town Hall, 3 Milford St., Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor  
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located in the temporary town hall at 3 Milford St., was called to order at 6:30 p.m.

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3 Attendees: Chairman Charles Marsden, Glenn Fowler, Teresa Ambrosino & Tracey Tardy

4  
5 The Board accepted the meeting minutes from 9/18/13 with 2 changes. A change to line 13 to  
6 capitalize Marshal & Swift and to reword line 30 remove the word for.

7  
8 Approved vouchers

9  
10 Motor vehicle certificates and abatement applications were approved

11  
12 Reviewed mail

13  
14 Approved month end September motor vehicle abatement report for the Accountant and  
15 Collectors office.

16  
17 The Board signed the chapter land applications that had been received since the last meeting.

18  
19 Reviewed the Warren Group report for sales end of August and first half of September.

20  
21 Approved 1 abutters list for map 13 lot 15 0 East St.

22  
23 The Board reviewed the Land Narrative that Dan Lane from Northeast Revaluation wrote to  
24 submit to the state as part of the certification process.

25  
26 Reviewed the list of questions and requests the DOR still has for us to get certified.

27  
28 Reviewed so of the reports given to us from the Treasurer/Collector and Town Clerk for the  
29 recap. None of the Accountants reports have been received as of yet.

30  
31 Chairman Marsden contacted Mr. Henry Poirier III regarding the increase in the land value for  
32 the Gravel Pit located on South St. due to the fact that it needed to be changed in the system from  
33 open land to industrial property because of the business. The Board needed to know how much  
34 of the 86 acres they are allowed to excavate so an adjustment can be made to the land to make  
35 sure it is correctly valued. Approximately 6 acres can be worked and the remaining is under the  
36 flood plain easement. Chairman Marsden also discussed with Mr. Poirier that they may want to  
37 check into putting the back unused acres into chapter land.

38  
39 The Assistant let the Board know that Selectman Picard has requested to be put on the agenda for  
40 October 23 to speak to the Board members about strategic planning and core values. He will be  
41 put on the agenda for 7:00

42

43 Discussion took place about the certification and where we stand. Per the Assistant's update  
44 from Northeast Revolution we hope to be done with all the requested changes by the end of this  
45 week. But the State Rep. still may have more changes she would like to see made.

46  
47 The Assistant informed the Board that exemption letters and applications were mailed on  
48 October 1<sup>st</sup>. An additional letter was added to a few of the Veterans approximately 7 that the  
49 proper back up could not located, the letter from Veteran's Affairs stating their medals or percent  
50 of disability to make sure the office has all paperwork on file for each exemption as required by  
51 law.

52  
53 Meeting was adjourned @ 7:59 p.m.

54  
55 Respectfully Submitted,

56  
57  
58 Tracey Tardy, Department Coordinator